

FOX & MOON FAIRS : Terms & Conditions

Please check availability prior to completing your booking. **Bookings must be made using the Fox & Moon Fairs Booking Form. Please note returning a fully completed/signed Fox & Moon booking form and relevant booking fee, acknowledges full acceptance of the terms and conditions outlined below.**



- Place(s) are secured on receipt of a fully completed signed Fox & Moon booking form/relevant payment.
- Payment is required asap when enquiries are made within 21 days of a selected fair; the organiser will advise on exact payment timescales.
- The organisers reserves the right to release a 'reserved' stall/pitch where a completed booking form/payment has not been received within 10 days of a booking enquiry (or within a timescale agreed with the organiser), or where a stallholder has had to cancel a booking.
- The term stallholder refers to the person named on the booking form.

Making a Payment : See booking form for full payment details.

Cancellation Policy

Stallholders can request a full refund providing requests are made prior to 28 days before an stated fair date. No refunds given within 28 days of a stated fair date unless a stall/pitch can be re-let.

Stallholders requesting a refund should contact the organiser by phone; the request should then be made in writing (letter or email) to include 'cheque made out to' details and recipients postal address; to ensure refunds are correctly addressed. Agreed cheque refunds will made as soon as practicable.

In the event of the cancellation of a fair by the organiser stallholders will be offered a full refund or the option of transferring the booking to a future event.

Important Health & Safety /Stallholders Responsibilities

The safety of fair visitors, stallholders, organisers and 'venue' staff is paramount. The list below is not exhaustive but includes actions required to help promote safe operating practices.

- Stallholders are responsible for their own stock at all times. The organisers can not be held responsible for theft of or damage to stock/ stallholder's equipment during the course of the fair (including set up and break down).

- All stock, display equipment etc. should be positioned/displayed safely within allocated areas.
- Walkways, Fire Exits/Fire Safety equipment must be keep clear of trip hazards /obstructions at all times.
- Stallholders should operate in a safe manner. Stallholders are responsible for any and all damage or injury to persons or property occasioned by any of their stock, display equipment etc. or actions. Stallholders
- The organisers and venue owners can not be held responsible in respect of all liabilities/claims brought or made against or incurred by the organiser and venue arising from any acts or omissions of the stallholder; It is therefore recommended that stallholder hold relevant insurance.
- The organiser reserves the right to require stallholder to move or remove items if they are deemed to present a hazard.

Prohibited Items

Prohibited items include the sale new items, 'reproductions' or items likely to mislead, edged weapons or firearms. The organiser reserves the right to require stallholders to remove such items from sale.

Setting Up /Packing Away

- The Fair opens a 10am *stallholders must be set up by 9.45 am.*
- Fairs closes at 4 pm. Experience indicates that visitors are still accessing the fairs up until at least 3.30 pm. Stall holders should therefore avoid 'packing up' until near the 'close of play'.
- Strictly no stock etc. to be removed from the 'exhibition areas' prior to the close of fair.
- Stall holders should be clear of the building/exhibition areas by 5.15 pm
- Stallholders must clear all their 'rubbish' from site at the end of the fair.